

CNPS SAN DIEGO CHAPTER
BOARD OF DIRECTORS MEETING
AGENDA May 06, 2020

To be held in virtual meeting from shelters and home using Zoom web conferencing app.
Conferencing to commence at 6PM for familiarization of mobile platform with each member.

Call to Order: 6:30 p.m. (Quorum = Six Board Members)

Known absences:

Guests:

- I. **Welcome visitors and announcements** [6:30 – 6:35]
- II. **Additions or Changes to the Agenda** [6:35 - 6:40]
 - A. Vote to approve.
- III. **Review of Previous Minutes** (Bobbie) [6:40 – 6:50]
 - A. Vote to approve April Minutes.
- IV. **Annual Budget & Treasurer’s Report (Connie)** (Attachments available via email) [6:50 – 7:10]
 - A. Vote to approve Final Report for 2019-2020.
 - B. Financial reports sent to Staff and placed on CNPSSD website archives
 - C. April 2020 Treasurer’s Report – information only
- V. **Guest Business & Actionable Items** [7:10 – 7:40]
 - A. Board Handbook (Bobbie)
 - B. Subvention Motion (Justin) [Text Below]
 - C. Paradise Hills Community Native Plant Garden [Attached via email]
 - D. Fall Workshop 2020 – Contracts & Format [See Attached]
 - 1. Motion to hold Fall Workshop 2020 [text below]
- VI. **Critical Committee & Special Events Reports** [7:40 – 8:20]
 - A. Annual Reports - Due Now
 - B. Programs: exploring alternatives to the physical meeting format (Torrey, Joseph)
 - C. Virtual tools for potential chapter meetings and workshop use (Joseph)
 - D. Fall & Spring Plant Sale (Leon)
 - E. Chapter Council / State CNPS Initiatives (Justin)
 - 1. Staff launching online plant and seed sales platform
 - 2. Methods for increased direct communications with CNPS Staff.
- VII. **New Business** [8:20– 8:30]
 - A. Treasurer’s position, Membership Chair position, storeroom manager, SDBGF liaison [expected to be re-appointed by July]

- VIII. **Old Business** [8:30 - 8:35]
 A. City of San Diego – Master Right of Entry Permit – feedback requested
- IX. **Committee Reports (Please submit reports via email where possible)** [8:35 – 8:55]
 A. Conservation Committee (Frank)
 B. Hospitality & Meeting Media / Tech (Frank)
 C. Merchandising Committee (Connie)
 D. Book Table (Cindy B)
 E. Habitat Restoration (Bob)
 F. Programs (Torrey)
 G. Website / Social Media – (Joseph)
 H. Garden Committee – (Joseph)
 I. Outreach (Leon)
 J. Chapter Sponsorships, Donations, & Grants (Leon)
 K. Newsletter (Bobbie)
 L. Rare Plant Surveys (Josue)
 M. Seeds & Bulbs (Justin)
 N. Personnel Committee (Justin, Bobbie)
 O. Propagation Committee (Justin)
 P. Field Trips (Justin)
- X. **Wrap up and conclusions** [8:55-9:00]
 Next Meeting Date: June 03, 2020
 Tentative meeting date.
 A. Important agenda items?
 B. Tasks to accomplish prior?

ITEMS for CONSIDERATION – TEXT

ITEM V-B – SUBVENTION MOTION:

Chapter Funding Subvention Option from Liv O’Keeffe, Senior Director

The stay-at-home directives have been challenging to us all. Even as we work to develop plans for supporting staff at this time and continuing the momentum we have built over the past several years, we are also deeply concerned about the impact cancelled events have had on chapters. Plant sales, garden tours, field trips, and other events provide critical support for chapter activities, including student research grants, donations to partner orgs, and operations throughout the entire year.

To help chapters remain resilient in this challenging time, chapters are being offered an additional emergency subvention of \$500. This is in addition to the previous \$600 subvention. We are updating the Chapter Activities Report (CAAR) form so that interested chapters can now request \$1,100 from the office. Please make sure your chapter President and Treasurer are aware that this emergency support is available to help your chapter and its important work.

CNPS-SD will have to option to select one of the following Motions. Cases for pros and cons to be discussed at the Board Meeting. By an informal vote, the most popular of the selections shall be presented for formal motion. If a vote majority can not be reached,

the motion shall fail and CNPS – SD will forego the emergency subvention and continue to receive the normal \$600 subvention.

(Cont'd below)

OPTION 1:

Motion to “Request the Emergency Subvention of \$500 from the CNPS CAAR for the benefit of the CNPS-SD Treasury. CNPS-SD shall receive a total of \$1100 for FY 2020-21”

Motioned by _____; Seconded by _____
YAYs _____ NAYs _____ Abstention _____

OPTION 2:

Motion to “Request the Emergency Subvention of \$500 and the regular subvention in the amount of _____ [\$600 total] be re-directed to CNPS Staff Payroll account(s).”

Motioned by _____; Seconded by _____
YAYs _____ NAYs _____ Abstention _____

ITEM V-C – PARADISE HILLS COMMUNITY PARK NATIVE GARDEN

The Paradise Hills Gardeners are looking to install a Native Plant Garden in an existing community park that has fallen to disrepair. As a part of the Healthy Trees San Diego initiative alongside the Regional Urban Forestry Council’s Kate Sessions Commitment planning group, the group envisions installing native floral species around a 5 acre parcel per plan provided. Questions remain on the commitment of the City budget for Park maintenance and the use of the “Temporary” on the Garden title. Meetings over Zoom with the Paradise Gardeners president and CNPS member Nancy Janssen and her husband Wes have been productive. If they can receive additional grant funding (in process) the garden will be installed with the help of volunteers. CNPS involvement here would be a strong showing in a very under-served community.

Motion to “Approve mini-grant funding for a total of \$500 for the Paradise Hills Community Park Native Garden. Funding shall not be provided until the Project has gained suitable funding from other sources and approval by the City of San Diego Parks and Recreation Dept.”

Motioned by _____; Seconded by _____
YAYs _____ NAYs _____ Abstention _____

ITEM V-D – FALL WORKSHOP 2020

The Fall Workshop has been a special event held by CNPS – San Diego more many years, that ordinarily brings paying members, industry professionals, amateur gardeners, and guests together in an auditorium for speaker presentations, open air seed sales, occasionally plant sales, and interactive demonstrations for a half day each September. Ticketing, sponsorships, and donations help to pay for the event, but the expenses are fully incurred by the Chapter. The past Workshops have paid for themselves, in some cases presenting positive returns for the Chapter. The Workshop demonstrate a means for sharing ideas and concepts in an educational and informative manner. Due to the Sars-Cov2 / covid19 caused shut down of 2020, past Workshop director Judie Lincer has proposed a different format that would be engaging in a digital format to reach a wider audience and help keep participants safely distanced. The motion below does not establish a format, nor approve or recommend any particular person / persons for the role of Director(s). The approved 2020-21 FY budget has allocated \$4000 to the Workshop, though a budget adjustment may be required upon selection of a format and contract(s).

Motion to “Approve holding a CNPSSD funded Fall Workshop on a Saturday in late September 2020. The role of Director(s) and any other contract personnel shall be advertised and competitively bid beginning in May if approved, with selection of Director(s) and contractor(s) to be held at a June or July 2020 Board Meeting.”

Motioned by _____; Seconded by _____
YAYs _____ **NAYs** _____ **Abstention** _____